

202 670 6056
JAKE@JAKEMOSES.COM

JONATHAN J. MOSES

EXPERIENCE

August 2012 – present

GEICO / Washington, D.C. / IT Asset Specialist

- Negotiate contracts with software vendors; advise directors and managers on contractual risks
- Research and interpret existing IT software and hardware contracts
- Develop processes and procedures to track and maintain contract compliance
- Track asset allocation and utilization—during first six months of employment, identified and reclaimed misallocated software licenses resulting in a cost savings of \$280,000 plus many hundreds of thousands of dollars in ongoing maintenance fees

September 2010 – August 2012

Contract Attorney

Kenny Nachwalter / Commercial Fraud Defense / Miami, Florida
De Novo Legal / Intellectual Property / Washington, D.C.
Compliance Legal / Mergers & Acquisitions / Washington, D.C.

February – July 2010

University of Miami / Coral Gables, Florida / Research Assistant to Professor Ricardo Bascuas

- Drafted court filings
- Researched for law review articles and federal criminal appeals
- Prepared notations for a Thompson West Criminal Procedure casebook

July – September 2009

Freshfields Bruckhaus Deringer / Paris, France / Legal Intern

- Researched complex issues arising from a multi-billion euro international dispute over the construction of a nuclear power plant. Research areas included excavation tolerances, value added taxes, General Agreement on Tariffs and Trade Article XX exceptions, and the history of the “measured mile” analytical approach to measuring labor productivity losses on large construction projects
- Drafted legal memoranda on substantive and procedural arbitral matters, including objections to the production of draft expert reports, maritime border disputes, and choice of procedural law
- Catalogued thousands of technical documents, reviewing each to determine responsiveness to production requests in accordance with a Redfern Schedule

January – March 2009

Eleventh Judicial Circuit Court of Florida / Miami, Florida / Judicial clerk to the Honorable Judge Wendell Graham

- Conducted legal research and drafted bench memoranda on diverse issues including discovery disputes, evidentiary motions, and tenants’ rights
- Attended and observed trials and hearings, and participated in discussions regarding legal issues and their impact on disputes before the court
- Worked closely with the judge in his rendering of decisions on complex legal issues

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October 1999 – June 2007

Southwest Utah Public Health Department / Cedar City, Utah / Network Administrator

- Developed technology strategy and advised directors and managers on the incorporation of technology to increase the efficiency and effectiveness of current practices
- Determined technology procurement needs, solicited and analyzed bids, managed orders and administered complex technology contracts
- Managed computer networks in six offices over a five-county district
- Delivered large technology projects on schedule/budget

April 1998 – October 1999

Brickhouse Café / Cedar City, Utah / Manager

- Managed kitchen operations
- Hired new employees and supervised staff

April 1998 – October 1999

Brian Head Ski Resort / Brian Head, Utah / Manager - Rentals

- Operated large equipment rental shop, including staffing and procurement
- Redesigned customer flow, increasing throughput by nearly 30%

EDUCATION

May 2010

University of Miami School of Law / Coral Gables, Florida

Juris Doctor / *cum laude* / GPA: 3.34/4.0

CALI Award Winner — International Economic Law and Comparative Law
International Law Society, Dean's List, Moot Court

May 2007

Southern Utah University / Cedar City, Utah

Bachelor of Arts, Humanities & Social Sciences / GPA: 3.55/4.0

Majors in French and Political Science, Minor in Information Systems

Certificate of International Relations / May 2007

French Foreign Exchange Club / Advisor

Dean's List

BAR ADMISSION AND SKILLS

May 2011

New York State Bar / Good standing

Conversant in French